



CARRIER:

United States Liability Insurance Company

Counselling — Nonprofit Social Services Supplemental Application

COUNSELLING, MENTAL HEALTH COUNSELLING AND REFERRAL SERVICES

- 1. Are there any adoption or foster care services provided? Yes No
- 2. Are there more than 50 employees? Yes No
- 3. Are abortion or post abortion counselling services provided? Yes No
- 4. Do services include providing mental or medical diagnoses or prescribing medication? Yes No
- 5. Does the organization operate an emergency or suicide hotline? Yes No
- 6. Does the organization provide medical treatment or detoxification services? Yes No

Abuse and Molestation Coverage

- 7. Occurrence limit: _____ Aggregate limit: _____
- 8. Is there any off-site one-on-one interaction between staff and youth? Yes No
- 9. Are background checks, including sex-related and child abuse claims, required on all employees and volunteers? Yes No
- 10. Is there a formal orientation program for employees/volunteers that includes a review of the organization’s sexual abuse policy? Yes No
- 11. Is there a formal procedure in place to monitor and document interactions between employees/volunteers and clients? Yes No

Mental Health Counselling

- 12. Are all employees, contracted individuals and volunteers trained and/or certified to provide counselling as required by law or professional standards? Yes No
- 13. Are any emergency response services provided, including, but not limited to, suicide therapy or a suicide hotline? Yes No
- 14. Are any medical detoxification services or treatment provided, including but not limited to, methadone or buprenorphine maintenance? Yes No
- 15. Are clients referred to a specialist when appropriate? Yes No
- 16. Are complete records of all treatment and services provided, including sign-in/sign-out records, maintained and retained? Yes No
- 17. Are court appointed evaluations or counselling provided? Yes No
- 18. Are prescription medications prescribed, dispensed or administered? Yes No
- 19. Are residential facilities owned or operated? Yes No
- 20. Are services or treatment provided for Schizophrenia, Paranoid Personality Disorder, Post Traumatic Stress Disorder or EMDR (Eye Movement Desensitization and Reprocessing)? Yes No
- 21. Are there any employed, contracted or volunteer physicians, psychiatrists, pharmacists, nurse practitioners, or similar professionals? Yes No
- 22. Are written policies and procedures in place requiring all incidents that may result in a claim to be reported to senior management? Yes No
- 23. Are written reports and records kept of all incidents that may result in a claim reviewed and retained by senior management? Yes No
- 24. Are written policies and procedures in place to comply with PIPEDA and any other federal, provincial or territorial privacy laws? Yes No
- 25. Does animal assisted therapy account for more than 10 percent of the operations? Yes No
- 26. Does applicant facilitate supervised visitation with parents and/or arrange transportation for minors for meetings and evaluations? Yes No
- 27. Does the applicant follow a standard qualification process when referring clients to other agencies or service providers? Yes No

28. Does the applicant or its staff, whether employed, volunteer or contracted, specialize (greater than 25 percent of overall services) in treatment or provision of any of the following:
- a. Body disorder issues (dysmorphic disorder, cutting, etc.) Yes No
 - b. Eating disorder/Obesity for minors Yes No
 - c. Forensic psychologist/counselling Yes No
 - d. Sexual abuse (physical abuse) or sexual offenders Yes No
 - e. Minors who are victims of molestation, abuse or violence Yes No
 - f. Neuropsychological evaluations (biofeedback, etc.) Yes No
29. Is Behavioral/Applied Behavior Analysis (ABA) therapy provided to minors without a parent or legal guardian present for all sessions? Yes No
30. Is evaluation or treatment provided for prison inmates or persons accused or convicted of a violent crime? Yes No
31. Is treatment provided for recovered or repressed memory? Yes No
32. Is treatment provided to persons who have or could be expected to have violent or aggressive behaviour? Yes No
33. Is treatment provided using hypnotherapy or shock therapy? Yes No